



## 2019-2020 MN Branch Projects Grant Information

AAUW MINNESOTA will award several Branch Project Grants during 2019-2020 to support branch projects that further the AAUW mission of advancing equity for women and girls. The Branch Project Grant Evaluation Committee will consider the following criteria in rating the applications.

1. How does the project align with the AAUW mission and how will success be measured
2. How does the project fulfill a community, state or branch need
3. To what extent is there collaboration and what is their contribution

### **TWO DIFFERENT GRANT APPLICATION PERIODS FOR BRANCH PROJECT GRANTS**

**APPLICATION DUE AUGUST 23, 2019.....AMOUNT AVAILABLE \$1,500**

**APPLICATION DUE NOVEMBER 15, 2019.....AMOUNT AVAILABLE \$1,000**

A total of \$2,500 is available for Branch Projects Grants this year. AAUW MN will award small or large grants but no grant will be greater than \$500. Funds not allocated in August will transfer to November. If applications exceed funding in August, applications not selected will be considered in November.

**The FORMAT for the 2019-2020 MN Branch Project Grant Application identifies the requirements in the application.**

Recipients will be notified within three weeks after the due date if they have received a grant. The recipients will be recognized at the 2020 state convention. AAUW MN anticipates that branch projects will be completed by August 1, 2020.

**All branches receiving a grant must submit a Completed Project Grant Report after the completion of the project. The FORMAT for the 2019-2020 MN Branch Completed Project Grant Report identifies the information needed.**



## **FORMAT for the 2019-2020 MN Branch Project Grant Application**

Application Due Date                      August Due Date \_\_\_\_                      November Due Date \_\_\_\_  
Name of branch  
Contact for the grant  
Address of applicant  
Phone and email address

### **Description of the Proposed Project**

A description should identify the proposed project or activity, the need, the alignment with the AAUW mission, collaboration if any, the timeline and the criteria for success.

### **Proposed Budget, Revenue and Expenditures**

Proposed revenue should include the grant request and other funding if received. In-kind contributions should be identified such as free use of room, but does not need a dollar amount identified with the contribution. Propose expenditures should focus on the project. Revenue and expenditures should balance.

## **FORMAT for the 2019-2020 MN Branch Completed Project Grant Report**

### **This is required for all branches receiving a Project Grant Report and is Due Two Weeks After the Project Completion**

Write a brief summary of your project, identify when it was held, identify if you met your need and how you measured success. This information and pictures if possible should be send to the AAUW MN Program VP, Deanna Ensley, and may be shared on the web site, in the convention book and in the Pine. Include in your completion report your actual budget, including revenue and expenditures. This will only be on file with the Program VP.

**The 2019-2020 AAUW MN Branch Project Grant Application and, if your branch receives a grant, The Branch Completed Project Grant Report should be sent to Deanna Ensley at 29329 Sunny Beach Addition Road, Grand Rapids, MN 55744 or [deannaensley@yahoo.com](mailto:deannaensley@yahoo.com)**